



## **CAREERS PROVIDER ACCESS POLICY**

### **Provider Access Policy**

#### **Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

#### **Pupil entitlement**

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

#### **Management of provider access requests**

##### **Procedure**

A provider wishing to request access should contact:

Hajra Vali, Careers Lead

01924 900841

[info@ridaschools.org.uk](mailto:info@ridaschools.org.uk)

##### **Opportunities for access**

A number of Year 7-11 assemblies, careers lessons, special lessons and careers fair are integrated into the school careers programme. Please speak to our Careers Lead to identify the most suitable opportunity for you. We will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers within the scheduled timetable.

## **Premises and facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity.

The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Lead.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Careers Lead. This shall be made available to all pupils at lunch and break times in the library.

## **Approval and review**

Approved: *5 September 2018* by Governors

Next review: *5 September 2019*

Signed:

*Rizwan Yusuf*, Chair of Governors

*Hafsa Patel*, Head teacher